



## REASONABLE ACCOMMODATIONS REQUESTS

### Reasonable Modification/Accommodation Policy

Plaquemines Port Harbor & Terminal District DBA Louisiana Gateway Port, in an effort to accommodate any ferry users with disabilities, will make reasonable modifications and accommodations to policies, practices, and procedures to avoid discrimination, and to ensure accessibility to its ferry vessels.

Individuals with disabilities may request that the Port Ferry Department make a reasonable accommodation for that individual to fully use transit services. All requests should be made in advance by filling out and submitting a Reasonable Accommodation Request Form to the Port Ferry Department Monday through Friday during regular business hours. Please see information below to obtain and file a request.

#### **Port Ferry Department will accommodate requests provided that:**

1. Fundamental nature of the service, program or activity is not altered, or
2. It does not cause a direct threat to the health or safety of others, or
3. It does not result in an undue financial and administrative burden, or
4. The requestor would not be able to fully use the service provided by the Port Ferry Department without the modification

There are several ways to obtain and submit a Reasonable Modification/Accommodation request form:

- Fax a request to 504-934-6504
- Send an email to Michele Sampey – [micheles@gatewayport.com](mailto:micheles@gatewayport.com) or Call 504-934-6500
- Mail a request to:

Michele Sampey  
Louisiana Gateway Port Ferry Department  
106 Croatian Way  
Belle Chasse, LA 70037