

Minutes of a meeting of the Plaquemines Parish Council, as the Sole Governing Authority of the Plaquemines Port, Harbor & Terminal District, held in Pointe-a-la-Hache Council Chambers, 18055 Hwy. 15, Pointe-a-la-Hache, Louisiana on Thursday, February 27, 2025 at 3:56 p.m., pursuant to notice to all members with a quorum present as follows:

PRESENT: Commissioner Chris Schulz, Chairman
Commissioner Tyrone Edwards
Commissioner Brian Champagne
Commissioner Stuart Guey
Commissioner Patricia McCarty
Commissioner Ronnie Newsom
Commissioner Carlton M. LaFrance, Sr.
Commissioner Mitch Jurisich
Commissioner Mark Cognevich

Kim M. Toups, Secretary

Charles Tillotson and the Port Staff were present.

The following items were deferred:

- 6b, “A Resolution adopting the quarterly updates and additions to the Policies and Procedures for Plaquemines Port Harbor & Terminal District (the Port); and otherwise to provide with respect thereto”
- 6c, “A Resolution authorizing and directing the Port’s Executive Director, Charles Tillotson, to enter into and execute a Cooperative Endeavor Agreement (CEA) between the Plaquemines Port Harbor & Terminal District (Port) and Louisiana Department of Transportation and Development (LADOTD) to coordinate grant funding and project management of the Walker Road Bridge project; and otherwise to provide with respect thereto”; and
- 6j, “A Resolution authorizing the Executive Director of the Port, Charles T. Tillotson to enter into and execute an agreement between RIO Grande Pacific Corporation and Plaquemines Port, Harbor and Terminal District to review the design of the rail extension to the proposed Plaquemines container port; and otherwise to provide with respect thereto”.

Agenda Item 7a(1), “A Resolution authorizing the Executive Director of the Port, Charles Tillotson, through the Port’s Executive Counsel’s Office and Dwyer Cambre, on behalf of the Plaquemines Port Harbor & Terminal District, to file suit for the removal of a Materialmans Lien filed by WSP USA Inc. for monies owed to WSP USA Inc by Louisiana 23 Development Company, LLC; and otherwise to provide with respect thereto was withdrawn.

Commissioner Schulz moved to Agenda Item 2, “Executive Session”. Without objection, so ordered.

Commissioner Edwards joined the meeting at 4:00 pm.

RESOLUTION NO. 25-53

On motion of Commissioner Schulz, seconded by Commissioner Cognevich, and on roll call all members present and voting “YES”, except Commissioner Edwards who was “ABSENT”, the following Resolution was adopted:

BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT it hereby resolves itself into Executive Session at 3:58 p.m. on the following matter: Executive Session to receive attorney-client privileged communications in regard to a contract matter pursuant to LRS 42:17(A)(10)-Attorney Lauren McKnight; Executive Session to receive attorney-client privileged communications to potential litigation in regard to a WSP USA, Inc. lien pursuant to LRS 42:17(A)(10)-Attorney Lauren McKnight.

BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL

DISTRICT THAT it hereby came out of Executive Session at 4:13 p.m. with no final or binding action taken.

Commissioner Schulz moved to Agenda Item, Item 3, "Status Report by Executive Port Director". Without objection, so ordered. The following was reported by Mr. Tillotson:

Financial Update-February 27, 2025:

Net/Position \$115,272
Unrestricted Fund Balance \$6,705
Land Fund Restricted Fund Balance \$2,115
25 Budgeted Revenue \$35,513
25 Actual Revenue \$2,999
25 Budgeted Expenses \$35,003
25 Actual Expenses \$3,430

Port Ferry Projects:

- PALH Ferry Landing Emergency Repair \$5.1M
 - WB & EB towers and bridges in place
 - DOTD inspection
 - ETC 3-4-25 (Condemned 1-25-23 by DOTD)
 - Repairs include above ground emergency repairs
- PALH Landing Replacement \$18.6M Grant
 - Awaiting design from DOTD
 - FTA site visit completed
 - Target completion 12/2028
 - 100% structure replacement

Por Ferry and Rescue Boat Projects:

- Plaquemines Pride
 - Thoma-Sea Marine Shipyard
 - May 2025
- Port Authority I & II
 - Estimated completion 2/2025
- New Build Ferry (Diesel Electric) \$26.5M
 - Estimated completion 12/2028
 - Contract with LADOTD Secretary
 - Conceptual Design Phase

Container Milestones:

- Walker Peter Road Update
- 11-Mile Extension Update
- Container Port Land Purchases
- Water Booster Station

Human Resources:

- IT Manager-Interviews under way
- Defund Assistant Port Manager
- Fund Special Assistant to Executive Director

Rebranding and Renovation:

Soft Roll-Out 3/11 at Port Night
Hard Roll-Out 3/25 PAL Baton Rouge

Port Safety Stand-Down:

2-25-25 thru 2-8-25
Reinforced safety protocols and awareness
Addressed handling conflict
Training and policy updates on going

- Comprehensive Safety Policy
- Vessel Preventative Maintenance Program
- Vessel Operations Policy
- Operator's Handbook (Heavy Equipment and Vessels)

- Emergency Communications Policy
- Port Security Plan and Assessment

There were no matters to address under Agenda Item 4, “Bids and Advertisements”; therefore Commissioner Schulz moved to Agenda Item 5, “Introduction of Ordinances and Resolutions”. Without objection, so ordered. The following legislation was introduced:

1. An Ordinance authorizing Plaquemines Port, Harbor and Terminal District Executive Director, Charles T. Tillotson to enter into a lease agreement with the Marine Spill Response Corporation (MSRC) for the dock space at the Fort Jackson facility and to amend the 2025 Plaquemines Port, Harbor & Terminal District Operating Revenue Budget; and otherwise to provide with respect thereto. COMMISSIONER SCHULZ
2. A Resolution authorizing Charles D. Tillotson, Executive Director of the Plaquemines Port Harbor and Terminal District, to issue Task Order #12 to Lanier & Associates for engineering services related to the detailed design of a new Port Security Dock at PPHTD’s existing facility in Belle Chasse, LA; and otherwise to provide with respect thereto. COMMISSIONER SCHULZ
3. An Ordinance to amend the 2025 Manpower Structure and Operating Expenditure budget for the reallocation of positions within the Ferry and Rescue Boat Departments and otherwise to provide with respect thereto. COMMISSIONER SCHULZ
4. A Resolution authorizing the Executive Director of the Port, Charles Tillotson, through the Port’s Executive Counsel’s Office and Dwyer Cambre, on behalf of the Plaquemines Port Harbor & Terminal District, to file suit for the removal of a Materialmans Lien filed by WSP USA Inc. for monies owed to WSP USA Inc by Louisiana 23 Development Company, LLC; and otherwise to provide with respect thereto. COMMISSIONER SCHULZ

Commissioner Schulz moved to Agenda Item 6a, “Ordinances and Public Hearings pursuant to Article 6, Section 6.01 E of the Plaquemines Parish Charter”. Without objection, so ordered.

ORDINANCE NO. 25-36

The following Ordinance was offered by Commissioner Schulz who moved its adoption:

An Ordinance authorizing the Executive Director of the Port, Charles Tillotson to enter into an agreement with T. Baker Smith for the surveying services to facilitate the rezoning of Port properties, and otherwise to provide respect thereto.

Digest: The Port must rezone its properties in order to acquire land needed for port growth. *The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution.*

WHEREAS, the Plaquemines Port, Harbor & Terminal District ("the Port") owns certain properties and needs to acquire certain properties that require accurate and updated surveys to facilitate the rezoning of said properties to align with future development and growth strategies; and

WHEREAS, T. Baker Smith, a reputable and qualified firm specializing in surveying and related professional services, possesses the experience and resources necessary to assist in completing the required surveys efficiently and effectively; and

WHEREAS, the Port recognizes that conducting these surveys is essential for ensuring compliance with zoning regulations, fostering economic development, and optimizing land use for port operations and adjacent properties; and

WHEREAS, entering into an agreement with T. Baker Smith for surveying services is in the best interest of the Port, the Parish of Plaquemines, and stakeholders of the region; and

WHEREAS, the total cost for this service is \$ 213,600;

NOW, THEREFORE:

BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR AND TERMINAL DISTRICT THAT:

SECTION 1

The 2025 Port Harbor & Terminal District Operating Expenditure Budget, General Operations Division, is amended by appropriating \$213,600 from the Port's Unrestricted Fund Balance;

SECTION 2

It hereby authorizes the Executive Director of the Port, Charles Tillotson to enter into an agreement with T. Baker Smith for the surveying services to facilitate the rezoning of Port properties

SECTION 3

The Secretary of this Council is hereby authorized and directed to immediately certify and release this Ordinance and that Port employees and officials are authorized to carry out the purposes of this Ordinance, both without further reading and approval by the Plaquemines Parish Council.

Commissioner Edwards seconded the motion to adopt the Ordinance.

The foregoing Ordinance having been submitted to a vote, the vote resulted as follows:

YEAS: Commissioners Tyronne Edwards, Brian Champagne, Chris Schulz, Stuart J. Guey, Patricia L. McCarty, Ronnie Newsom, Mitch Jurisich and Mark Cognevich

NAYS: Commissioner Carlton M. LaFrance, Sr.

ABSENT: None

PRESENT BUT NOT VOTING: None

And the Ordinance was adopted on this the 27th day of February, 2025

Commissioner Schulz offered 6e with changes.

ORDINANCE NO. 25-37

The following Ordinance was offered by Commissioner Schulz who moved its adoption:

An Ordinance establishing the expenditure authorization for the Executive Director; and otherwise to provide with respect thereto.

DIGEST: To establish a policy that the Executive Director may make expenditures of up to \$250,000, contingent on there being a specific appropriation previously adopted. The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution.

WHEREAS, Ordinance 15-138 established a policy setting the authority of the Executive Director of the Plaquemines Port, Harbor and Terminal District (Port) in regard to professional services contracts that exceed \$50,000.00 in value; and

WHEREAS, Ordinance 15-138 required that professional services contracts that exceed \$50,000.00 require approval by the Council acting as the Port Commission; and

WHEREAS, in the almost 10 years since the adoption of Ordinance 15-138 it has become apparent that the efficient operation of the Port will be served by expanding the authority of the Executive Director to make expenditures for professional services and other areas of operations; and

WHEREAS, the authority of the Executive Director to make expenditures should be increased to not to exceed \$125,000.00, for projects or services, the specific funding of which is already the subject of a current appropriation; and

WHEREAS, the authority to make the expenditure shall also include the authority/obligation to take any administrative actions necessary under any other applicable legal authority, including

the Public Bid Law and the requirements of any state or federal guideline, rule or regulation;

NOW, THEREFORE:

BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL AS THE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR AND TERMINAL DISTRICT THAT:

SECTION 1

The Plaquemines Parish Council, acting as the governing authority of the Plaquemines Port, Harbor and Terminal District, hereby establishes the following expenditure policy:

The Executive Director is authorized to make expenditures on behalf of the Plaquemines Port, Harbor and Terminal District, for services, purchases or leases of movables, or the conduct of construction projects, when there has already been a specific prior appropriation, subject to a limitation of \$125,000.00 per expenditure, which authority includes taking any administrative actions necessary under any other applicable legal authority, including the Public Bid Law and the requirements of any state or federal guideline, rule or regulation.

For expenditure for which there is not a specific appropriation, the authority of the Executive Director is limited to \$50,000.00, which authority is contingent upon a general appropriation from which the expenditure is properly funded.

Any expenditure outside of the authority granted to the Executive Director herein shall require the approval of the Council acting as the Port Commission, or its successor.

All contracts for expenditures shall be reviewed and approved by Port legal counsel prior to execution.

SECTION 2

Ordinance 15-138 is hereby repealed and the Port administration is directed to adjust the current policy pertaining to the Port obtaining legal, engineering, consulting and architectural services, purchases of movables, or conducting construction projects, in accordance herewith.

Commissioner Newsom seconded the motion to adopt the Ordinance.

The foregoing Ordinance having been submitted to a vote, the vote resulted as follows:

YEAS: Commissioners Brian Champagne, Chris Schulz, Stuart J. Guey, Carlton M. LaFrance, Sr., and Mark Cognevich

NAYS: Commissioners Tyronne Edwards, Patricia L. McCarty, Ronnie Newsom, and Mitch Jurisich

ABSENT: None

PRESENT BUT NOT VOTING: None

And the Ordinance was adopted on this the 27th day of February, 2025

ORDINANCE NO. 25-38

The following Ordinance was offered by Commissioner Schulz who moved its adoption:

An Ordinance to amend the Plaquemines Port, Harbor & Terminal District 2025 Manpower Structure and Operating Expenditure Budget to un-fund the Assistant Port Manager position in the General Operations Division; and otherwise to provide with respect thereto.

DIGEST: An ordinance to amend the 2025 Manpower Structure and Operating Expenditure Budget to un-fund the Assistant Port Manager position in the General Operations Division. After

a review of the Assistant Port Manager position, the Port wishes to un-fund the position. *The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution.*

WHEREAS, after a review of the manpower needs of the Port, Harbor and Terminal District, General Operations Division, it has been recommended to un-fund the Assistant Port Manager position;

NOW, THEREFORE:

BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT:

SECTION 1

The 2025 Plaquemines Port, Harbor and Terminal District, Manpower Structure is amended by un-funding the Assistant Port Manager position in the General Operations Division at an annual salary of \$66,781 plus benefits.

SECTION 2

The 2025 Plaquemines Port, Harbor and Terminal District, Operating Expenditure Budget, General Operations Division, is amended as follows:

Fund: 445 Port, Harbor & Terminal			
Dept/Div: 490-2460 General Operations Division			
Object	Description	Inc/ Dec	Amendment
510.005	Salaries & Wages-Regular	Dec	(66,781)
515.005	P/R Taxes-FICA Taxes	Dec	(968)
516.105	Retirement-PERS	Dec	(7,345)
517.005	Group Insurance-Health	Dec	(27,750)

SECTION 3

The Secretary of this Council is hereby authorized and directed to immediately certify and release this Ordinance and that Port employees and officials are authorized to carry out the purposes of this Ordinance, both without further reading and approval by the Plaquemines Parish Council.

Commissioner Cognevich seconded the motion to adopt the Ordinance.

The foregoing Ordinance having been submitted to a vote, the vote resulted as follows:

YEAS: Commissioners Tyronne Edwards, Brian Champagne, Chris Schulz, Stuart J. Guey, Patricia L. McCarty, Ronnie Newsom, Carlton M. LaFrance, Sr., Mitch Jurisich and Mark Cognevich

NAYS: None

ABSENT: None

PRESENT BUT NOT VOTING: None

And the Ordinance was adopted on this the 27th day of February, 2025

RESOLUTION NO. 25-54

On motion of Commissioner Schulz, seconded by Commissioner Newsom, and on roll call all members present and voting “YES”, the following Resolution was adopted:

A Resolution to authorize the signatories on all Plaquemines Port, Harbor and Terminal District bank accounts at Hancock Whitney Bank; and otherwise to provide with respect thereto.

Digest: The Port needs to update the signatories on the Port bank accounts at Hancock Whitney Bank and remove personnel no longer employed by the Port. *The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution.*

WHEREAS, Hancock Whitney Bank requests that the governing authority of the Plaquemines Port Harbor & Terminal District authorize signatories be listed on all of the Port bank accounts; and

WHEREAS, it is requested that Charles T. Tillotson, Executive Director; Lauren McKnight, Executive Legal Counsel; and Patrice Bell, Chief Administrative Officer be authorized as signatories of the Hancock Whitney Bank bank accounts; and

WHEREAS, Hancock Whitney Bank is directed to remove all previous signatories and replace them with those listed in this resolution;

NOW, THEREFORE:

BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT Hancock Whitney Bank is hereby authorized to honor checks, drafts, and orders of the Plaquemines Port, Harbor and Terminal District on all Hancock Whitney Bank accounts when signed with any two signatures, of which at least one signature must be the handwritten original signature, and the other signature may be an authorized machine facsimile signature, of:

Charles T. Tillotson, Executive Director of the Port
Lauren McKnight, Executive Legal Counsel
Patrice Bell, Chief Administrative Officer

BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT all other resolutions in conflict herewith are hereby repealed.

BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT the Secretary of this Council is hereby authorized and directed to immediately certify and release this Resolution and that Port employees and officials are authorized to carry out the purposes of this Resolution, both without further reading and approval by the Plaquemines Parish Council.

RESOLUTION NO. 25-55

On motion of Commissioner Schulz, seconded by Commissioner McCarty, and on roll call all members present and voting “YES”, the following Resolution was adopted:

A Resolution to authorize the signatories on all Plaquemines Port, Harbor and Terminal District bank accounts at Regions Bank; and otherwise to provide with respect thereto.

Digest: The Port needs to update the signatories on the Port bank accounts at Regions Bank and remove personnel no longer employed by the Port. *The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution.*

WHEREAS, Regions Bank requests that the governing authority of the Plaquemines Port Harbor & Terminal District authorize signatories be listed on all of the Port bank accounts; and

WHEREAS, it is requested that Charles T. Tillotson, Executive Director; Lauren McKnight, Executive Legal Counsel; and Patrice Bell, Chief Administrative Officer be authorized as signatories of the Regions Bank bank accounts; and

WHEREAS, Regions Bank is directed to remove all previous signatories and replace them with those listed in this resolution;

NOW THEREFORE:

BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT Regions Bank is hereby authorized to honor checks, drafts, and orders of the Plaquemines Port, Harbor and Terminal District on all Regions Bank bank accounts when signed with any two signatures, of which at least one signature must be the handwritten original signature, and the other signature may be an authorized machine facsimile signature, of:

Charles T. Tillotson, Executive Director of the Port
Lauren McKnight, Executive Legal Counsel
Patrice Bell, Chief Administrative Officer

BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT all other resolutions in conflict herewith are hereby repealed.

BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT the Secretary of this Council is hereby authorized and directed to immediately certify and release this Resolution and that Port employees and officials are authorized to carry out the purposes of this Resolution, both without further reading and approval by the Plaquemines Parish Council.

ORDINANCE NO. 25-39

The following Ordinance was offered by Commissioner Schulz who moved its adoption:

An Ordinance to amend the 2025 Manpower Structure and Operating Expenditure Budget to create and fund the Special Assistant to Executive Director position; and otherwise to provide with respect thereto.

DIGEST: An Ordinance to amend the Port, Harbor and Terminal District 2025 Manpower Structure and Operating Expenditure Budget to create and fund an unclassified Special Assistant to Executive Director position at an annual salary of \$70,000 by appropriating \$83,170 to fund said position for salaries and benefits for 2025. Funding source is the unrestricted fund balance. *The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution.*

WHEREAS, after a review of the manpower needs of the Port, it has been recommended to create and fund a full-time unclassified Special Assistant to Executive Director position at an annual salary of \$70,000 plus benefits; and

WHEREAS, empowered by L.A. R.S.34:1352....."the Plaquemines Port, Harbor, and Terminal District....may contract with and employ attorneys, clerks, engineers, superintendents, and such other employees and agents and fix their compensation and term of employment as may be necessary to carry out the purposes of their authority."; and

WHEREAS, the Council as the sole governing authority of the District has determined that to carry out the purposes of advancing Port development and expansion in Plaquemines Parish it is necessary to create the unclassified position of Special Assistant to Executive Director and to hire a full-time employee to fill that position;

NOW, THEREFORE:

BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT:

SECTION 1

The 2025 Port, Harbor and Terminal District Manpower Structure, is amended by creating and funding a full-time unclassified Special Assistant to Executive Director position at an annual

salary of \$70,000 plus benefits in the General Operations Division.

SECTION 2

The 2025 Port, Harbor and Terminal District, Operating Expenditure Budget, General Operations Division is amended by appropriating \$83,170 from the Unrestricted Fund Balance as follows:

Fund: 445 Port Harbor Fund			
Dept/Div: 490-2460 General Operations Division			
Object	Description	Inc/ Dec	Amendment
510.005	Salaries & Wages Regular	Inc	53,850
515.005	P/R Taxes-FICA Taxes	Inc	780
516.105	Retirement-PERS	Inc	6,190
517.005	Group Insurance-Health	Inc	22,350

SECTION 3

The Secretary of this Council is hereby authorized and directed to immediately certify and release this Ordinance and that Port employees and officials are authorized to carry out the purposes of this Ordinance, both without further reading and approval by the Plaquemines Parish Council.

Commissioner Newsom seconded the motion to adopt the Ordinance.

The foregoing Ordinance having been submitted to a vote, the vote resulted as follows:

YEAS: Commissioners Tyrone Edwards, Brian Champagne, Chris Schulz, Stuart J. Guey, Patricia L. McCarty, Ronnie Newsom, Carlton M. LaFrance, Sr., Mitch Jurisich and Mark Cognevich

NAYS: None

ABSENT: None

PRESENT BUT NOT VOTING: None

And the Ordinance was adopted on this the 27th day of February, 2025

Commissioner LaFrance filled in the blanks for item 6k.

ORDINANCE NO. 25-40

The following Ordinance was offered by Commissioner LaFrance who moved its adoption:

An Ordinance to amend the 2025 Plaquemines Port, Harbor and Terminal District Operating Expense Budget and to authorize the Executive Director of the Port, Charles Tillotson to enter into an agreement with T. Baker Smith for the surveying services to facilitate the discovery survey of the MSRC dock and adjacent Port property to determine if the property is suitable for previous uses, and otherwise to provide respect thereto.

Digest: The Port must survey the MSRC dock and adjacent Port property canal area to determine if it is suitable for previous uses. *The digest is for informational purposes only and is superseded by the language of the actual Ordinance.*

WHEREAS, the Plaquemines Port, Harbor & Terminal District ("the Port") owns the MSRC dock and adjacent property and needs to perform a topographic and hydrographic discovery survey to determine if the property is suitable for previous uses; and

WHEREAS, Upon expiration of MSRC's 2025 lease of the property, MSRC desires to enter a month-to-month lease of the DOCK only for a period of 12 months during the sale of their vessel; and

WHEREAS, Clean Gulf Associates desire a month-to-month lease of the warehouse and office located on the site until the survey confirmation that they can repurpose the site for future maritime use. MSRC agrees to turn the warehouse and office over to Clean Gulf; and

WHEREAS, T. Baker Smith, a reputable and qualified firm specializing in surveying and related professional services, possesses the experience and resources necessary to assist in completing the required surveys efficiently and effectively; and

WHEREAS, the Port recognizes that conducting these surveys is essential for ensuring compliance with regulations, fostering economic development, and optimizing land use for port operations and adjacent properties; and

WHEREAS, entering into an agreement with T. Baker Smith for surveying services is in the best interest of the Port, the Parish of Plaquemines, and stakeholders of the region; and

WHEREAS, the total cost for this service is \$ 48,800.

NOW, THEREFORE:

BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR AND TERMINAL DISTRICT THAT:

SECTION 1

The 2025 Port, Harbor and Terminal District, Operating Expenditure Budget, General Operations Division is amended by appropriating \$48,800 from the Unrestricted Fund Balance as follows:

Fund: 445 Port Harbor Fund			
Dept/Div: 490-2460 General Operations Division			
Object	Description	Inc/ Dec	Amendment
532.150	Professional Services - Surveying	Inc	48,800

SECTION 2

It hereby authorizes the Executive Director of the Port, Charles Tillotson to enter into an agreement with T. Baker Smith for the surveying services to determine if the MSRC Dock and adjacent Port property is suitable for previous uses.

SECTION 3

The Secretary of this Council is hereby authorized and directed to immediately certify and release this Ordinance and that Port employees and officials are authorized to carry out the purposes of this Ordinance, both without further reading and approval by the Plaquemines Parish Council.

Commissioner Newsom seconded the motion to adopt the Ordinance.

The foregoing Ordinance having been submitted to a vote, the vote resulted as follows:

YEAS: Commissioners Tyrone Edwards, Brian Champagne, Chris Schulz, Stuart J. Guey, Patricia L. McCarty, Ronnie Newsom, Carlton M. LaFrance, Sr. and Mitch Jurisich

NAYS: None

ABSENT: None

PRESENT BUT NOT VOTING: Commissioner Mark Cognevich

And the Ordinance was adopted on this the 27th day of February, 2025

ORDINANCE NO. 25-41

The following Ordinance was offered by Commissioner Schulz who moved its adoption:

An Ordinance in accordance with Louisiana Revised Statute 34:1351 et seq. and Ordinance No. 12-139, the Plaquemines Port, Harbor & Terminal District is requesting that the Plaquemines Parish Civil Service Commission relinquish all Human Resource functions to the Plaquemines Port, Harbor & Terminal District's Human Resource Office; and otherwise to provide with respect thereto.

DIGEST: This Ordinance is intended to improve the Port's Talent Acquisition efforts by activating its rights under Ordinance No. 12-139, Section 6, which authorizes the Port to manage all areas of its human resource function. *The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution.*

WHEREAS, Ordinance No. 12-139 adopted on July 12, 2012, separated the Plaquemines Port, Harbor & Terminal District from the Plaquemines Parish Government; and

WHEREAS, in Section 6 of said Ordinance, the transfer of all civil service, payroll, personnel, and human resources functions, including training were authorized functions of the Port, Harbor & Terminal District; and

WHEREAS, the Plaquemines Port Harbor & Terminal District desires to change the practices as authorized and with the Civil Service Commission to allow the Port to manage its own human resource function;

NOW, THEREFORE:

BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT:

SECTION 1

In accordance with Louisiana Revised Statute 34:1351 et seq and Ordinance No. 12-139 the Plaquemines Parish Council as the Sole Governing Authority of the Plaquemines Port Harbor & Terminal District does hereby request the Civil Service Commission to relinquish all Human Resource functions to the Port's Human Resource Office.

SECTION 2

The Secretary of this Council is hereby authorized and directed to immediately certify and release this Resolution and that Parish employees and officials are authorized to carry out the purposes of this Ordinance both without further reading and approval.

Commissioner Edwards seconded the motion to adopt the Ordinance.

The foregoing Ordinance having been submitted to a vote, the vote resulted as follows:

YEAS: Commissioners Tyronne Edwards, Brian Champagne, Chris Schulz, Stuart J. Guey, Patricia L. McCarty, Ronnie Newsom, Carlton M. LaFrance, Sr., Mitch Jurisich and Mark Cognevich

NAYS: None

ABSENT: None

PRESENT BUT NOT VOTING: None

And the Ordinance was adopted on this the 27th day of February, 2025

Commissioner Schulz moved to Agenda Item 7, "New Business"; however, there were no matters to address. Therefore, Commissioner Schulz moved to Agenda Item 8, "Approval of minutes". Without objection, so ordered.

RESOLUTION NO. 25-56

On motion of Commissioner Newsom, seconded by Commissioner Cognevich, and on roll call all members present and voting “YES”, the following Resolution was adopted:

BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT it hereby approves the minutes from February 13, 2025, regular meeting.

BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT the Secretary of this Council is hereby authorized and directed to immediately certify and release this Resolution and that Parish employees and officials are authorized to carry out the purposes of this Resolution.

There being no further business to come before this Council, on motion Commissioner McCarty, seconded by Commissioner Cognevich, and on roll call all members present voting “YES, except Commissioner Edwards voting “NO” the meeting adjourned at 5:08 p.m.

Chairman

Secretary

For a full transcript of discussions and presentations a video of this meeting is available for viewing on the Parish website www.plaqueminesparish.com or on YouTube.