

Minutes of a meeting of the Plaquemines Parish Council, as the Sole Governing Authority of the Plaquemines Port, Harbor & Terminal District, held in the Pointe-a-la-Hache Council Chambers, 18055 Hwy. 15, Pointe-a-la-Hache, Louisiana on Thursday, May 9, 2024, at 3:08 p.m., pursuant to notice to all members with a quorum present as follows:

PRESENT: Commissioner Brian Champagne, Chairman  
Commissioner Tyronne Edwards  
Commissioner Chris Schulz  
Commissioner Stuart J. Guey  
Commissioner Patricia McCarty  
Commissioner Ronnie Newsom  
Commissioner Carlton M. LaFrance, Sr.  
Commissioner Mitch Jurisich  
Commissioner Mark Cognevich

Kim M. Toups, Council Secretary

Charles Tillotson and Angelina Vicknair were present representing the Port.

At the request of Mr. Tillotson, Commissioner Champagne moved to Agenda Item 5, "Introduction of Ordinances and Resolutions". Without objection, so ordered.

1. A Resolution certifying that the Plaquemines Port Harbor & Terminal complied with public bid laws in regards to the Alliance Water Booster Station and Feed Lines project; and otherwise to provide with respect thereto. COMMISSIONER CHAMPAGNE
2. RESOLUTION CERTIFYING COMPLIANCE WITH THE PUBLIC BID LAWS. COMMISSIONER CHAMPAGNE
3. A Resolution authorizing Charles Tillotson, Executive Director of the Plaquemines Port Harbor & Terminal District to enter into a construction contract with \_\_\_\_\_ to provide upgrades to the Alliance Water Booster Station and Feed Lines as outlined in Phase I of the project; and otherwise to provide with respect thereto. COMMISSIONER CHAMPAGNE
4. RESOLUTION – AWARD PROJECT. COMMISSIONER CHAMPAGNE
5. A Resolution authorizing Plaquemines Port Harbor & Terminal District to enter into a statutory partnership agreement with T. Parker Host-United Bulk Terminal (BUT) for the EPA Clean Port's Zero Emission Grant; and otherwise to provide with respect thereto. COMMISSIONER CHAMPAGNE
6. A Resolution approving and authorizing Brian Champagne., Port Chairman and Charles D. Tillotson, Port Executive Director to execute a Louisiana Compliance Questionnaire to Cementer and Company, CPA's; and otherwise to provide with respect thereto. COMMISSIONER CHAMPAGNE
7. A Resolution authorizing the Port Executive Director, Charles Tillotson, for and on behalf of the Plaquemines Port, Harbor & Terminal District to name and accept the proposal of the Plaquemines Gazette, as the Official Journal for the Plaquemines Parish Council, as the sole governing authority of the Plaquemines Port, Harbor & Terminal District; and otherwise to provide with respect thereto. COMMISSIONER CHAMPAGNE
8. A Resolution authorizing and directing the Port Executive Director, Charles Tillotson, to enter into and execute a Cooperative Endeavor Agreement (CEA) between the Plaquemines Port Harbor & Terminal District (Port) and the Regional Transit Authority (RTA); and otherwise, to provide with respect thereto. COMMISSIONER CHAMPAGNE

9. An Ordinance authorizing the Executive Director of the Port, Charles Tillotson to provide funding from Plaquemines Port Harbor & Terminal District (Port) for a collaborative Market Study with the four (4) other deepwater ports in Louisiana and to amend the 2024 Port, Harbor, and Terminal District Operating Expenditure Budget; and otherwise to provide with respect thereto. COMMISSIONER CHAMPAGNE
10. An Ordinance authorizing Charles D. Tillotson, Executive Director of the Plaquemines Port Harbor and Terminal District, to issue Task Order No. 6 for Lanier & Associates to provide engineering services associated with programming renovations and capital outlay support regarding the Popich building; and otherwise to provide with respect thereto. COMMISSIONER CHAMPAGNE
11. An Ordinance to amend the 2024 Manpower Structure and Operating Expenditure Budget; and otherwise to provide with respect thereto. COMMISSIONER CHAMPAGNE
12. An Ordinance to amend the 2024 Manpower Structure and Operating Expenditure Budget; and otherwise to provide with respect thereto. COMMISSIONER CHAMPAGNE
13. An Ordinance authorizing the Executive Director of the Port, Charles Tillotson to move forward with Phase I of the Plaquemines Port Harbor & Terminal Districts rebranding campaign being facilitated by Palmer Advertising. COMMISSIONER CHAMPAGNE
14. An Ordinance to amend the Five-Year Capital Improvements Plan, Water Booster Station project and to authorize the Executive Director of the Port, Charles Tillotson to fund the temporary water booster station's monthly maintenance cost during the construction of a new water booster station for the Parish of Plaquemines. COMMISSIONER CHAMPAGNE
15. An Ordinance to amend the Five-Year Capital Improvements Plan, Pointe-ala-Hache Ferry Ramp Repair Project; and otherwise to provide with respect thereto. COMMISSIONER CHAMPAGNE

Commissioner Champagne advanced to Agenda Item 6, “Ordinances and Resolutions on second reading and final passage”. Without objection, so ordered.

Agenda Item 6, “A Resolution authorizing and directing the Port Chairman, Brian Champagne, to extend the employment contract of Melissa Folse as Deputy Port Director/Executive Counsel; and otherwise to provide with respect thereto” was deferred.

Commissioner Champagne reverted back to Agenda Item 3, “Status Report by the Executive Director”. Without objection, so ordered. The following was reported:

- The Port continues prioritizing and executing its goals;
- Regarding the Ferry Landing Emergency Repair, the Port intend to extend the advertising period in the Gazette by one week before issuing the new request for proposals to potential bidders. They anticipate releasing the RFP and schedule a contractor’s mandatory meeting the following week. The goal is to complete the repairs in Q1-25, and weekly project updates will be provided;
- The Ferry Landing Replacement is still under negotiations with Hanover & Hardesty, and DOTD awarded the New Build Ferry Boat contract to Pelican Marine. It is anticipated both projects will be completed four years from the contract award date;
- This week, the Port participated in Plaquemines Day at the Legislature, emphasizing its commitment to completing the Master Plan, repairing the PALH Ferry Landing, and achieving significant milestones for the container terminal;
- Looking ahead, the Bridges Group will present the Port’s Draft Master Plan to the Commissioners next week, on May 16 and 17. They have extended invitations to the Parish President, Senator Connick, Representative Braud, and David Vitter. They will finalize the Master Plan by May 30, 2024. Furthermore, Dr. Loren Scott is expected to finalize the economic impact analysis for the container terminal and Venture Global next week, which will play a crucial role in demonstrating the need to rebrand the Port;
- The Port continues forwarding their milestones for the container terminal including positive discussions for Piano Key II landowners and approving the invoicing process for the Peters Road Bypass. They anticipate finalizing the SP 11-Mile Extension contract rider

agreements with Infinity Engineering this week and will be prepared to move forward on the 11-mile Rail Extension Project;

- The Port is introducing an Ordinance this week to fund its share of an independent Market Study for the five deepwater ports on the lower Mississippi River. Our Market Study primarily focused on our District. They routinely meet with the other four ports and are collectively working on a global marketing initiative to showcase our vast array of cargoes and commodities of more than five hundred million tons annually;
- The Port executed its 2024 Policies for Human Resources, Accounting, Finance and Purchasing this week. They are rewriting and finalizing the Hurricane Policy by May 30, and Ferry and Rescue Boat Policies by June 30;
- The Port's Communications Director met with the Parish's Economic Development Director last week to develop synergies between our organizations. Additionally, they are excited to commence the rebranding process concurrent with the completion of the Master Plan. Our Value Proposition, "We Turn Bigger Ships Faster," will offer container carriers a competitive edge, driving market share growth unprecedented in the State of Louisiana;

Commissioner Champagne moved to Agenda Item 2, "Executive Session". Without objection, so ordered.

RESOLUTION NO. 24-145

On motion of Commissioner Champagne, seconded by Commissioner Cognevich, and on roll call, all members present and voting "YES", the following Resolution was adopted:

BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT it hereby resolves itself into Executive Session at 3:27 p.m. on the following matter: Discussion of litigation in accordance with LRS 42:17(A)(2), regarding pending litigation, "Plaquemines Port, Harbor & Terminal District vs. Tuan Nguyen, 25<sup>th</sup> JDC Case No. 68734-Attorney Nick Dietzen.

BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT it hereby came out of Executive Session at 3:44 p.m. with no final or binding action taken.

There was no report provided under Agenda Item 3, "Financial Report/Budget to Actual" and no matters for Agenda Item 4, "Bids and Advertisements", or Agenda Item 7, "New Business"; therefore, Commissioner Champagne moved to Agenda Item 8, "Approval of the minutes" Without objection, so ordered.

RESOLUTION NO. 24-146

On motion of Commissioner LaFrance, seconded by Commissioner Cognevich and on roll call all members present and voting "YES", the following Resolution was adopted:

BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT it hereby approves the minutes of the April 25, 2024, regular Port, Harbor & Terminal District Meeting as recorded by the Secretary of this Council.

BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT the Secretary of this Council is hereby authorized and directed to immediately certify and release this Resolution and that Parish employees and officials are authorized to carry out the purposes of this Resolution.

There being no further business to come before this Council, on motion Commissioner Schulz, seconded by Commissioner Edwards, and on roll call all members present voting "YES", except Commissioner Schulz who voted "NO" the meeting adjourned at 3:46 p.m.

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Chairman

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Secretary

For a full transcript of discussions and presentations a video of this meeting is available for viewing on the Parish website [www.plaqueminesparish.com](http://www.plaqueminesparish.com) or on YouTube.