

Minutes of a meeting of the Plaquemines Parish Council, as the Sole Governing Authority of the Plaquemines Port, Harbor & Terminal District, held in the Belle Chasse Council Chambers, 333 F. Edward Hebert Blvd., Bldg. 203, Belle Chasse, Louisiana on Thursday, February 13, 2025 at 4:46 p.m., pursuant to notice to all members with a quorum present as follows:

PRESENT: Commissioner Chris Schulz, Chairman
Commissioner Tyrone Edwards
Commissioner Brian Champagne
Commissioner Stuart J. Guey
Commissioner Patricia McCarty
Commissioner Ronnie Newsom
Commissioner Mitch Jurisich
Commissioner Mark Cognevich

Kim M. Toups, Secretary

ABSENT: Commissioner Carlton M. LaFrance, Sr.

Charles Tillotson and Port Staff were present representing the Port.

The following items were deferred:

- 6b, “An Ordinance in accordance with Louisiana Revised Statute 34:1351 et seq. and Ordinance No. 12-139, the Plaquemines Port, Harbor & Terminal District is requesting that the Plaquemines Parish Civil Service Commission relinquish all Human Resource functions to the Plaquemines Port, Harbor & Terminal District’s Human Resource Office; and otherwise to provide with respect thereto” was deferred for a fourth time; therefore, the legislation dropped off the agenda but was re-introduced.
- 6d, “A Resolution adopting the quarterly updates and additions to the Policies and procedures for Plaquemines Port Harbor & Terminal District (the Port); and otherwise, to provide with respect thereto”;
- 6j, “A Resolution authorizing and directing the Port’s Executive Director, Charles Tillotson, to enter into and execute a Cooperative Endeavor Agreement (CEA) between the Plaquemines Port Harbor & Terminal District (Port) and Louisiana Department of Transportation and Development (LADOTD) to coordinate grant funding and project management of the Walker Road Bridge project; and otherwise to provide with respect thereto”; and
- 6l, “An Ordinance authorizing the Executive Director of the Port, Charles Tillotson to enter into an agreement with T. Baker Smith for the surveying services to facilitate the rezoning of Port properties; and otherwise to provide respect thereto.”

Commissioner Schulz moved to Agenda Item 2, “Executive Session”. Without objection, so ordered.

RESOLUTION NO. 25-39

On motion of Council Member Schulz, seconded by Council Member McCarty, and on roll call all members present and voting “YES”, except Council Member LaFrance who was “ABSENT”, the following Resolution was adopted:

BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT it hereby resolves itself into Executive Session at 4:46 p.m. on the following matter: Executive Session to receive attorney-client privileged communications in regard to a contract matter pursuant to LRS 42:17(A)(10)-Attorney Dannie P. Garret.

BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT it hereby came out of Executive Session at 5:18 p.m. with no final or binding action taken.

Commissioner Schulz moved to Agenda Item, Item 3, “Status Report by Executive Port Director”. Without objection, so ordered.

Ferry landing emergency repairs update:

- Received LNO for USACE
- Upcoming: Bridges to be placed

- DOTD Inspection
- Estimated completion February

Pointe-a-la-Hache landing replacement update:

- Awaiting design from DOTD
- FTA site visit completed
- Target completion 12/2028

Port Ferry and Rescue Boat Projects:

- Belle Chasse II
 - Back in service 2/10
 - Primary Boat in PALH
- Plaquemines Pride
 - Thoma-Sea Marine Shipyard
 - May 2025
- Port Authority I & II
 - Estimated completion 2/2025
- New Build Ferry
 - Estimated Completion 12/2028
 - Contract LADOTD

Container Milestones

- Walker/Peters Rd Update
- 11-mile extension update
- Container Port land purchases
- Water Booster Station

Human Resources: Reviewing IT Manager resumes, defund Assistant Port Manager position, and Fund Special Assistant to Executive Director.

Rebranding and renovation is also occurring at this time.

Commissioner Schulz moved to Agenda Item 3a, “Financial Report/Budget to Actual”. Without objection, so ordered.

February 13, 2025 Financial Report:

- Net Position \$115,613.00
- Unrestricted Fund Balance \$7,046.00
- 24 Budgeted Revenue \$35,001.00
- 24 Actual Revenue \$2,456.00
- 24 Budgeted Expenses \$34,149.00
- 24 Actual Expenses \$760.00

There were no matters to address under Agenda Item 4, “Bids and Advertisements”.

Commissioner Schulz moved to Agenda Item 5, “Introduction of Ordinances and Resolutions”. Without objection, so ordered. The following legislation was introduced:

1. An Ordinance establishing the expenditure authorization for the Executive Director; and otherwise to provide with respect thereto. COMMISSIONER SCHULZ
2. An Ordinance to amend the Plaquemines Port, Harbor & Terminal District 2025 Manpower Structure and Operating Expenditure Budget to un-fund the Assistant Port Manager position in the General Operations Division; and otherwise to provide with respect thereto. COMMISSIONER SCHULZ
3. A Resolution to authorize the signatories on all Plaquemines Port, Harbor and Terminal District bank accounts at Hancock Whitney Bank; and otherwise to provide with respect thereto. COMMISSIONER SCHULZ
4. A Resolution to authorize the signatories on all Plaquemines Port, Harbor and Terminal District bank accounts at Regions Bank; and otherwise to provide with respect thereto. COMMISSIONER SCHULZ

5. An Ordinance to amend the 2025 Manpower Structure and Operating Expenditure Budget to create and fund the Special Assistant to Executive Director position; and otherwise to provide with respect thereto. COMMISSIONER SCHULZ
6. A Resolution authorizing the Executive Director of the Port, Charles T. Tillotson to enter into and execute an agreement between RIO Grande Pacific Corporation and Plaquemines Port, Harbor and Terminal District to review the design of the rail extension to the proposed Plaquemines container port; and otherwise to provide with respect thereto. COMMISSIONER SCHULZ
7. An Ordinance to amend the 2025 Plaquemines Port, Harbor and Terminal District Operating Expense Budget and to authorize the Executive Director of the Port, Charles Tillotson to enter into an agreement with _____ for the surveying services to facilitate the discovery survey of the MSRC dock and adjacent Port property to determine if the property is suitable for previous uses; and otherwise to provide respect thereto. COMMISSIONER LAFRANCE
8. An Ordinance in accordance with Louisiana Revised Statute 34:1351 et seq. and Ordinance No. 12-139, the Plaquemines Port, Harbor & Terminal District is requesting that the Plaquemines Parish Civil Service Commission relinquish all Human Resource functions to the Plaquemines Port, Harbor & Terminal District's Human Resource Office; and otherwise to provide with respect thereto. COMMISSIONER SCHULZ

Commissioner Schulz moved to Agenda Item 6a, "Ordinances and Public Hearings pursuant to Article 6, Section 6.01 E of the Plaquemines Parish Charter". Without objection, so ordered.

RESOLUTION NO. 25-40

On motion of Commissioner Schulz, seconded by Commissioner Edwards, and on roll call all members present and voting "YES", except Commissioner LaFrance who was "ABSENT", the following Resolution was adopted:

A Resolution authorizing the Executive Director of the Port, Charles Tillotson to move forward with adopting the Plaquemines Port Harbor & Terminal Districts rebranding campaign being facilitated by Palmer Advertising; and otherwise to provide with respect thereto.

Digest: The Port has engaged in a rebrand project and seeks authorization to adopt and execute to be competitive and thrive in the global marketplace. This includes local and global campaigns, advertising and implementation of strategic initiatives. *The digest is for informational purposes only and is superseded by the language of the actual Resolution.*

WHEREAS, Ordinance 24-103 authorized the Executive Director to move forward with Phase I of the Re-branding campaign project with the Palmer Agency; and

WHEREAS, Ordinance 24-223 authorized the Executive Director to move forward with the Phase II of the Re-branding project; and

WHEREAS, the Port is seeking the authority to adopt the Re-branding campaign project;

NOW, THEREFORE:

BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT it hereby authorizes the Executive Director of the Port, Charles Tillotson to adopt the rebranding project.

BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT the Secretary of this Council is hereby authorized and directed to immediately certify and release this Resolution and that Port employees and officials are authorized to carry out the purposes of this Resolution, both without further reading and approval by the Plaquemines Parish Council.

RESOLUTION NO. 25-41

On motion of Commissioner Schulz, seconded by Commissioner Edwards, and on roll call all members present and voting “YES”, except Commissioner LaFrance who was “ABSENT”, the following Resolution was adopted:

A Resolution authorizing Charles D. Tillotson, Executive Director of the Plaquemines Port Harbor and Terminal District, to amend its service agreement with Aluma Marine in regards to enhancing the Rescue Department’s fireboats; and otherwise to provide with respect thereto.

DIGEST: Plaquemines Port Harbor and Terminal District fireboats are currently being structurally and mechanically enhanced, however, the Port’s rebranded color scheme was not included in the initial agreement with Aluma Marine. *The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution.*

WHEREAS, the Port must amend its service agreement with Aluma Marine to take into account the Port’s new rebranded color scheme that was not covered in the initial scope of work; and

WHEREAS, the additional cost is \$43,000 for the scope of work change, totaling \$595,000 to enhance two fireboats; and

WHEREAS, the Port has funding in its approved budget to cover the additional costs;

NOW, THEREFORE:

BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT HARBOR & TERMINAL DISTRICT THAT it hereby authorizes Charles D. Tillotson to amend its service agreement with Aluma Marine in regards to enhancing the Rescue Department’s fireboats.

BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT HARBOR & TERMINAL DISTRICT THAT the Secretary of this Council is hereby authorized and directed to immediately certify and release this Resolution and that Port employees and officials are authorized to carry out the purposes of this Resolution, both without further reading and approval by the Plaquemines Parish Council.

RESOLUTION NO. 25-42

On motion of Commissioner Schulz, seconded by Commissioner McCarty, and on roll call all members present and voting “YES”, except Commissioner LaFrance who was “ABSENT”, the following Resolution was adopted:

A Resolution authorizing Charles D. Tillotson, Executive Director of the Plaquemines Port Harbor and Terminal District, to amend its service agreement with Louisiana CAT in regard to overhauling its fireboats’ engines; and otherwise to provide with respect thereto.

DIGEST: Plaquemines Port Harbor and Terminal District fireboats’ engines are currently being overhauled by Louisiana CAT; however, additional items were found not covered in the initial scope of work. *The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution.*

WHEREAS, the Port must amend its service agreement with Louisiana Cat to take into account non-repairable engine blocks and non-reusable crankshafts that were not covered in the initial scope of work; and

WHEREAS, the additional cost is \$52,000 for the item out of the scope, totaling \$286,000 to overhaul all four c-18 engines; and

WHEREAS, the Port has funding in its approved budget to cover the additional costs;

NOW, THEREFORE:

BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT it hereby authorizes Charles D. Tillotson to amend its service agreement with Louisiana CAT in regard to overhauling its fireboats' engines

BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT the Secretary of this Council is hereby authorized and directed to immediately certify and release this Resolution and that Port employees and officials are authorized to carry out the purposes of this Resolution, both without further reading and approval by the Plaquemines Parish Council.

RESOLUTION NO. 25-43

On motion of Commissioner Schulz, seconded by Commissioner Newsom, and on roll call all members present and voting "YES", except Commissioner LaFrance who was "ABSENT", the following Resolution was adopted:

A Resolution authorizing Charles D. Tillotson, Executive Director of the Plaquemines Port Harbor and Terminal District, to purchase a FLIR camera for its shared helicopter with Plaquemines Parish Sheriff's Office (PPSO) in order to enhance its security presence in the region; and otherwise to provide with respect thereto.

DIGEST: Plaquemines Port Harbor and Terminal District obtained grant funding to purchase a FLIR camera for its helicopter. *The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution.*

WHEREAS, the Port received FEMA grant funds to purchase a FLIR camera to enhance security of the Port District; and

WHEREAS, the FLIR costs \$435,214 and the manufacturer is Trakka Systems; and

WHEREAS the FEMA covers 80% of the cost, and 20% is split evenly between the Port and PPSO; and

WHEREAS, the FEMA Port Security Grant funding is approved in the Port's budget;

NOW, THEREFORE:

BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT HARBOR & TERMINAL DISTRICT THAT it hereby authorizes Charles D. Tillotson to purchase a FLIR camera for its shared helicopter with Plaquemines Parish Sheriff's Office (PPSO) in order to enhance its security presence in the region.

BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT HARBOR & TERMINAL DISTRICT THAT the Secretary of this Council is hereby authorized and directed to immediately certify and release this Resolution and that Port employees and officials are authorized to carry out the purposes of this Resolution, both without further reading and approval by the Plaquemines Parish Council.

RESOLUTION NO. 25-44

On motion of Commissioner Schulz, seconded by Commissioner McCarty, and on roll call all members present and voting “YES”, except Commissioner LaFrance who was “ABSENT”, the following Resolution was adopted:

A Resolution authorizing Charles D. Tillotson, Executive Director of the Plaquemines Port Harbor and Terminal District, to issue Task Order #12 to Lanier & Associates for engineering services related to the detailed design of a new Port Security Dock at PPHTD’s existing facility in Belle Chase, LA; and otherwise to provide with respect thereto.

DIGEST: Plaquemines Port Harbor and Terminal District requires a new dock to secure its ferryboats and fireboats and to replace the current maintenance barge located at the existing facility. *The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution.*

WHEREAS, the Port has granted funding from the Federal Transit Administration and FEMA to purchase a maintenance barge and build a new dock; and

WHEREAS, Lanier will provide detailed engineering and construction management for this project;

NOW, THEREFORE:

BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT HARBOR & TERMINAL DISTRICT THAT it hereby authorizes Charles D. Tillotson to issue Task Order #12 to Lanier & Associates for engineering services related to the detailed design of a new Port Security Dock at PPHTD’s existing facility in Belle Chase, LA.

BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT HARBOR & TERMINAL DISTRICT THAT the Secretary of this Council is hereby authorized and directed to immediately certify and release this Resolution and that Port employees and officials are authorized to carry out the purposes of this Resolution, both without further reading and approval by the Plaquemines Parish Council.

RESOLUTION NO. 25-45

On motion of Commissioner Schulz, seconded by Commissioner Edwards, and on roll call all members present and voting “YES”, except Commissioner LaFrance who was “ABSENT”, the following Resolution was adopted:

A Resolution authorizing Charles D. Tillotson, Executive Director of the Plaquemines Port, Harbor & Terminal District, to enter into a professional service agreement for the purposes of engineering and design services with LADOTD; and otherwise to provide with respect thereto.

DIGEST: The Port and LADOTD are entering into an Entity State Agreement which allows the LADOTD to administer Federal Highways Administration grants funding to M/V Belle Chasse II 2025 USCG Drydock project. *The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution.*

WHEREAS, Plaquemines Port Harbor & Terminal District must enter into an Entity State Agreement with LADOTD for the M/V Plaquemines Pride to receive grant funding allocated through the Federal Highways Administration; and

WHEREAS, M/V Belle Chasse II is due for its United States Coast Guard 5-year annual drydock needed to keep it operational and in compliance;

NOW, THEREFORE:

BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT it hereby authorizes Charles D. Tillotson, Executive Director of the Plaquemines Port, Harbor & Terminal District, to enter into an Entity State Agreement with LADOTD to provide engineering and construction services, engineering design, environmental, permitting, preparation of specifications and construction bid packages, and other related services for ferry projects.

BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT the Secretary of this Council is hereby authorized and directed to immediately certify and release this Resolution and that Port employees and officials are authorized to carry out the purposes of this Resolution, both without further reading and approval by the Plaquemines Parish Council.

ORDINANCE NO. 25-25

The following Ordinance was offered by Commissioner Schulz who moved its adoption:

An Ordinance authorizing the Executive Director of the Port, Charles Tillotson to issue Task Order #3 to Kyle Associates for resident inspection services for the Alliance Water Booster Station project; and otherwise to provide with respect thereto.

Digest: The Port wishes to assign resident inspectors, in addition to the project managers, to the Alliance Water Booster Station project. This additional service will provide extra measures regarding existing utilities, quality assurance/quality control, construction management, traffic coordination, and marine terminal coordination. *The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution.*

WHEREAS, Ordinance 24-199 authorized the Executive Director to enter into an MSA with Kyle Associate; and

WHEREAS, the Port must provide extra precautions and safety measures in order to not disrupt existing utilities and marine terminal operations, and

WHEREAS, the resident inspector will monitor the construction of the booster station, the installation of the waterline, and the connection to the Port Sulphur Water Treatment Plan; and

WHEREAS, the total cost for resident inspector services is \$200,000;

NOW, THEREFORE:

BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR AND TERMINAL DISTRICT THAT:

SECTION 1

The Five-Year Capital Improvements plan is amended by appropriating \$200,000 to the Alliance Water Booster Station Project from the Plaquemines Port, Harbor and Terminal District, Unrestricted Fund balance; funding year 2025.

SECTION 2

It hereby authorizes the Executive Director of the Port, Charles Tillotson to issue Task Order #3 to Kyle Associates for resident inspection services for the Alliance Water Booster Station project.

SECTION 3

The Secretary of this Council is hereby authorized and directed to immediately certify and release this Ordinance and that Port employees and officials are authorized to carry out the purposes of this Ordinance, both without further reading and approval by the Plaquemines Parish Council.

Commissioners Champagne seconded the motion to adopt the Ordinance.

The foregoing Ordinance having been submitted to a vote, the vote resulted as follows:

YEAS: Commissioners Tyrone Edwards, Brian Champagne, Chris Schulz, Stuart J. Guey, Patricia L. McCarty, Ronnie Newsom, Mitch Jurisich, and Mark

Cognevich

NAYS: None

ABSENT: Commissioners Carlton M. LaFrance, Sr

PRESENT BUT NOT VOTING: None

And the Ordinance was adopted on this the 13th day of February, 2025

ORDINANCE NO. 25-26

The following Ordinance was offered by Commissioner Schulz who moved its adoption:

An Ordinance to amend the Five-Year Capital Improvements Plan, M/V Pride Drydock Project; and otherwise to provide with respect thereto.

Digest: An Ordinance to amend the 2025 Five-Year Capital Improvements Plan to fund the local match for the M/V Pride Drydock Project in the amount of \$128,000 from the 2025 Port, Harbor, and Terminal District Unrestricted Fund Balance. The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution. *The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution.*

WHEREAS, Ordinance 24-150 authorized the Executive Director to move forward with the M/V Pride Drydock project; and

WHEREAS, Resolution 24-194 authorized the Executive Director to enter into an Entity State Agreement which allows the LaDOTD to administer Federal Highways Administration grants funding to M/V Plaquemines Pride 2024 USCG Drydock project; and

WHEREAS, the low bid of \$2,432,613.00 was 40% higher than the estimated cost of \$1,800,000; and

WHEREAS, the amended cost of the project is \$2,440,000 with the LaDOTD share projected at \$1,952,000 and the Port's share at \$488,000; and

WHEREAS, amending the Plaquemines Port, Harbor, and Terminal District 2025 Five-Year Capital Improvements Plan by appropriating \$128,000 to the M/V Pride Drydock Project is requested;

NOW, THEREFORE:

BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR AND TERMINAL DISTRICT THAT:

SECTION 1

The Five-Year Capital Improvements plan is amended by appropriating \$128,000 to the M/V Pride Drydock Project from the Plaquemines Port, Harbor and Terminal District, Unrestricted Fund Balance; funding year 2025.

SECTION 2

The Secretary of this Council is hereby authorized and directed to immediately certify and release this Ordinance and that Port employees and officials are authorized to carry out the purposes of this Ordinance, both without further reading and approval by the Plaquemines Parish Council.

Commissioner Newsom seconded the motion to adopt the Ordinance.

The foregoing Ordinance having been submitted to a vote, the vote resulted as follows:

YEAS: Commissioners Tyrone Edwards, Brian Champagne, Chris Schulz, Stuart J. Guey, Patricia L. McCarty, Ronnie Newsom, Mitch Jurisich, and Mark Cognevich

NAYS: None

ABSENT: Commissioner Carlton M. LaFrance, Sr

PRESENT BUT NOT VOTING: None

And the Ordinance was adopted on this the 13th day of February, 2025

ORDINANCE NO. 25-27

The following Ordinance was offered by Commissioner Schulz who moved its adoption:

An Ordinance to amend the 2025 Plaquemines Port, Harbor and Terminal District Manpower Structure and Operating Expense Budget to adjust the funding for the Legal Assistant position; and otherwise to provide with respect thereto.

DIGEST: An Ordinance to amend the Port, Harbor and Terminal District 2025 Manpower Structure and Operating Expense Budget to adjust the salary and benefits for the unclassified Legal Assistant position from an annual salary of \$60,000 to \$72,000 plus benefits. Funding source is the unrestricted fund balance. *The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution.*

WHEREAS, the current 2025 Port, Harbor and Terminal District Manpower Table and Operating Expense Budget includes the position of Legal Assistant at an annual salary of \$60,000; and

WHEREAS, the Council as the sole governing authority of the District has determined that to carry out the purposes of advancing Port development and expansion in Plaquemines Parish it is necessary to adjust the salary of unclassified position of Legal Assistant; and

WHEREAS, after a review of the manpower needs of the Port, it has been recommended to adjust the salary of the Legal Assistant position from an annual salary of \$60,000 to \$72,000 plus benefits;

NOW, THEREFORE:

BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT:

SECTION 1

The 2025 Port, Harbor and Terminal District Manpower Structure, is amended by adjusting the annual salary of the Legal Assistant position from \$60,000 to 72,000 plus benefits in the General Operations Division.

SECTION 2

The 2025 Port, Harbor and Terminal District, Operating Expenditure Budget, General Operations Division is amended by appropriating \$13,550 from the Unrestricted Fund Balance as follows:

Fund: 445 Port Harbor Fund			
Dept/Div: 490-2460 General Operations Division			
Object	Description	Inc/Dec	Amendment
510.005	Salaries & Wages Regular	Inc	12,000
515.005	P/R Taxes-FICA Taxes	Inc	170
516.105	Retirement-PERS	Inc	1,380

SECTION 3

The Secretary of this Council is hereby authorized and directed to immediately certify and release this Ordinance and that Port employees and officials are authorized to carry out the purposes of

this Ordinance, both without further reading and approval by the Plaquemines Parish Council.

Commissioners McCarty seconded the motion to adopt the Ordinance.

The foregoing Ordinance having been submitted to a vote, the vote resulted as follows:

YEAS: Commissioners Tyrone Edwards, Brian Champagne, Chris Schulz, Stuart J. Guey, Patricia L. McCarty, Ronnie Newsom, Mitch Jurisich, and Mark Cognevich

NAYS: None

ABSENT: Commissioner Carlton M. LaFrance, Sr

PRESENT BUT NOT VOTING: None

And the Ordinance was adopted on this the 13th day of February, 2025

Commissioner Schulz moved to Agenda Item 8, "Approval of minutes". Without objection, so ordered.

RESOLUTION NO. 25-46

On motion of Commissioner Schulz, seconded by Commissioner Newsom, and on roll call all members present and voting "YES", except Commissioner LaFrance who was "ABSENT", the following Resolution was adopted:

BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT it hereby approves the minutes from January 30, 2025, regular meeting.

BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT the Secretary of this Council is hereby authorized and directed to immediately certify and release this Resolution and that Parish employees and officials are authorized to carry out the purposes of this Resolution.

There being no further business to come before this Council, on motion Commissioner Cognevich, seconded by Commissioner Newsom, and on roll call all members present voting "YES, except Commissioner Edwards who voted "NO" and Commissioner LaFrance who was "ABSENT", the meeting adjourned at 5:43 p.m.

Chairman

Secretary

For a full transcript of discussions and presentations a video of this meeting is available for viewing on the Parish website www.plaqueminesparish.com or on YouTube.