

Minutes of a meeting of the Plaquemines Parish Council, as the Sole Governing Authority of the Plaquemines Port, Harbor & Terminal District, held in the Belle Chasse Council Chambers, 333 F. Edward Hebert Blvd., Bldg. 203, Belle Chasse, Louisiana on Thursday, October 10, 2024, at 5:51 p.m., pursuant to notice to all members with a quorum present as follows:

PRESENT: Commissioner Brian Champagne, Chairman
Commissioner Tyronne Edwards
Commissioner Chris Schulz
Commissioner Stuart J. Guey, Jr.
Commissioner Patricia L. McCarty
Commissioner Ronnie Newsom
Commissioner Carlton M. LaFrance, Sr.
Commissioner Mitch Jurisich
Commissioner Mark Cognevich

Kim M. Toups, Secretary

Charles Tillotson, Jalen Brown, Christie Nielsen, Angelina Vicknair and Celeste Berger were present representing the Port.

The Prayer and Pledge was dispensed with .

Agenda Item 9i, “A Resolution adopting the updates and additions to the Operating Policies and Procedures for Plaquemines Port Harbor & Terminal District (the Port); and otherwise to provide with respect thereto” was deferred.

There being no matters for Executive Session, Commissioner Champagne moved to Agenda Item 3, “Status Report by the Executive Port Director. Without objection, so ordered. Mr. Tillotson reported the following:

- The Port’s financial position change from the last Port Commission meeting on 9/26 was limited to an increase in actual revenue of \$610,363 and actual expenses of \$340,181. The net position, unrestricted fund balance, and land fund remained unchanged during this period; and
- The Ports received in 2023 equal \$77.5 million, and the two awards anticipated during the 4th quarter includes \$21 million for the 11 Mile Rail Extension and \$13.20 million to purchase container terminal land. The Port identified through its Capital Improvement Plan that it will seek \$55 million grant to fund the Peters Road Bridge/Road construction and \$20 million to fund the container terminal intermodal yard.
- PALH Ferry Landing Emergency Repair \$4.8 M
 - East & West Bank Bridge Progress
 - Bent Support Beams Uncovered
 - Rip Rap delivered 9/30-10/18
 - Target completion 1/25;
- PALH Landing Replacement \$18.6 M Grant
 - Discussing CMAR with DOTD
 - Target completion 12/2028;
- Plaquemines Pride
 - Shipyard for 6 months
 - Two Small Ferry Operation
 - Thoma-Sea Marine Only Shipyard Bidder
 - Seek Commission Approval to add \$80,000 to the contract because the bid was higher than the DOTD estimate.
 - Work includes from mechanical to paint.
- Port Authority I & II
 - Shipyard for 4-6 months
 - Repairs include structural, electrical, and mechanical work

- Port Priority Peters Road Vehicle Bridge Construction Funding
 - Port \$7.4 M Engineering Grant
 - Fund Obligation Meeting 10/17
 - Seeking Construction Funding
 - Groundbreaking Target 4Q 2026
 - Completion Target 1Q 2028
 - Combined Road/Rail Alignment
 - Peters Road Rail Bypass Capital Outlay Baton Rouge 10/10
 - Above Grade Crossing Connections
- Container Terminal Milestones
 - SP early termination on hold awaiting vendor response.
 - Infinity 11-Mile Rail extension on hold awaiting the SP response.
 - Container Port land purchases pivoting to rezoning because of the executed Venture Global lease and the Master Plan completion and adoption.
 - Five deepwater port study next meeting on 10/14.
 - Port and Parish Water Booster Station coordination meeting held and the project is on schedule to be completed March 2025.
- Human Resources
 - Introduce Director of Projects Celeste Bergeron
 - Civil Service Special Entry Rates to be Approved; November Vote To Create Permanent Increase
 - Hire Decision Pending Executive Counsel
 - Port Assistant Manager Interviews
 - Chief Financial Officer Resumes Under Review
 - Director Of Administration to Chief Administrative Officer
 - Executive Director Contract Discussions Underway
- Branding
 - Think Community First– But with A Global Vision
 - Turning Bigger Ships Faster
 - The Louisiana Gateway Port at Plaquemines
 - Baseline Survey for Research Forthcoming

Commissioner Champagne moved to suspend the rules to add an item to today’s agenda for consideration. The Resolution up for suspension was “A Resolution to amend and is amended Resolution 24-194, that approved the professional services agreement with the LA DOTD for the M/V Plaquemines Pride Five (5) Year Annual Drydock project for the Plaquemines Port Harbor & Terminal District; to approve the sole bidder and fund the additional cost of the project; otherwise, to provide with respect thereto. The motion was seconded by Commissioner Schulz, and on roll call, all members present voting “YES”.

RESOLUTION NO. 24-296

On motion of Commissioner Champagne, seconded by Commissioner Schulz, and on roll call all members present and voting “YES”, the following Resolution was adopted:

A Resolution to amend and is amended Resolution 24-194, that approved the professional services agreement with the LA DOTD for the M/V Plaquemines Pride Five (5) Year Annual Drydock project for the Plaquemines Port Harbor & Terminal District; to approve the sole bidder and fund the additional cost of the project; otherwise, to provide with respect thereto.

DIGEST: The DOTD went out for bids for the M/V Pride Dry Dock project. Only one (1) bidder submitted a bid. The additional cost for the project is \$80,000. The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution.

WHEREAS the only quote received came in at a higher amount and reviewed for the Port’s insurance needs and it is the recommendation of the Executive Director of the Port that the Council authorize the acceptance of the insurance coverage for the Popich Building;

NOW, THEREFORE:

BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT it hereby authorizes Charles D. Tillotson, to accept the quote of ThomaSea Marine Constructors, LLC., and fund the additional cost of \$80,000 for the M/V Pride's Five (5) Year Inspection:

BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT HARBOR & TERMINAL DISTRICT THAT the Secretary of this Council is hereby authorized and directed to immediately certify and release this Resolution and that Port employees and officials are authorized to carry out the purposes of this Resolution, both without further reading and approval by the Plaquemines Parish Council.

There being no matters to address under Item 4, "Bids and Advertisements", Commissioner Champagne moved to Agenda Item 5, "Introduction of Ordinances and Resolutions". Without objection, so ordered. The following legislation was introduced:

1. A Resolution authorizing and directing the Plaquemines Port, Harbor and Terminal District Chairman ("Port Chairman") to enter into an Employment Contract with Charles Tillotson for services as Port Executive Director, by signing the Employment Contract; to enter into said contract for a term of two (2) years; authorizing and directing the Port Chairman to sign the documents to enter into the contract no later than November 30, 2024; and otherwise to provide with respect thereto. COMMISSIONER CHAMPAGNE
2. An Ordinance adopting the Original Operating Budget of Revenues and Expenditures for the Plaquemines Port Harbor & Terminal District for the fiscal year beginning January 1, 2025, and ending December 31, 2025, and otherwise to provide with respect thereto. COMMISSIONER CHAMPAGNE
3. An Ordinance establishing a policy of budgetary control for the Operating Budget of Expenditures for the Plaquemines Port Harbor & Terminal District for the fiscal year beginning January 1, 2025, and ending December 31, 2025, and otherwise to provide with respect thereto. COMMISSIONER CHAMPAGNE
4. An Ordinance adopting the Original Capital Improvement Budget for the Plaquemines Port, Harbor & Terminal District for the five-year period beginning January 1, 2025, and ending December 31, 2029, and otherwise to provide with respect thereto. COMMISSIONER CHAMPAGNE
5. An Ordinance to amend the Plaquemines Port, Harbor & Terminal District 2024 Manpower Structure and Operating Expenditure Budget to un-fund the Director of Administration position in the General Operations Division; and otherwise to provide with respect thereto. COMMISSIONER CHAMPAGNE
6. A Resolution certifying that the Plaquemines Port Harbor & Terminal complied with public bid laws in regards to the Alliance Water Booster Station and Feed Lines project; and otherwise, to provide with respect thereto. COMMISSIONER CHAMPAGNE
7. RESOLUTION – AWARD PROJECT. COMMISSIONER CHAMPAGNE
8. RESOLUTION CERTIFYING COMPLIANCE WITH THE PUBLIC BID LAWS. COMMISSIONER CHAMPAGNE
9. A Resolution authorizing Charles Tillotson, Executive Director of the Plaquemines Port Harbor & Terminal District to enter into a construction contract with _____ to provide upgrades to the Alliance Water Booster Station and Feed Lines as outlined in Phase II State Project Number H.015656 of the project; and otherwise, to provide with respect thereto. COMMISSIONER CHAMPAGNE

10. An Ordinance to amend the 2024 Plaquemines Port, Harbor & Terminal District Operating Revenue and Expense Budgets; and otherwise to provide with respect thereto. COMMISSIONER CHAMPAGNE
11. An Ordinance to amend the 2024 Manpower Structure and Operating Expenditure Budget; and otherwise to provide with respect thereto. COMMISSIONER CHAMPAGNE
12. An ordinance authorizing Charles D. Tillotson, Executive Director of the Plaquemines Port Harbor and Terminal District, to purchase a bow thruster unit for the Motor Vessel Pride; otherwise to provide in respect thereto. COMMISSIONER CHAMPAGNE
13. An Ordinance to amend the Five-Year Capital Improvements Plan, Port Security Improvements Project; and otherwise to provide with respect thereto. COMMISSIONER CHAMPAGNE
14. An Ordinance to amend the 2024 Manpower Structure and Operating Expenditure Budget to create and fund an unclassified Port Executive Counsel position; and otherwise to provide with respect thereto. COMMISSIONER CHAMPAGNE
15. A Resolution establishing the date, time and place of public hearings on the proposed 2025 Operating Budget and Capital Improvement Budget as submitted by the Executive Director of the Plaquemines Port Harbor & Terminal District; to authorize the Council Secretary to place the necessary Public Notice in the Plaquemines Gazette; and otherwise to provide with respect thereto. COMMISSIONER CHAMPAGNE

Commissioner Champagne moved to Agenda Item 6, “Ordinances and Resolutions on Second Reading and Final Passage. Without objection, so ordered.

ORDINANCE NO. 24-196

The following Ordinance was offered by Commissioner Champagne who moved its adoption:

An Ordinance to amend and as amended readopt Ordinance 23-100, adopted on July 27, 2023, by the Plaquemines Parish Council, acting as the sole governing authority of the Plaquemines Port, Harbor and Terminal District, authorizing Port Executive Director Charles D. Tillotson to enter into a Cooperative Endeavor Agreement (CEA) by and between the Plaquemines Port, Harbor and Terminal District and Plaquemines Parish Government for shared resources and services; and otherwise to provide with respect thereto.

DIGEST: Through this amended CEA, the Port is adding Grass Cutting and Grant Writing/Administrative Services for the benefit of the Parish of Plaquemines. *This digest is for informational purposes only and is superseded by language of the actual ordinance or resolution.*

WHEREAS, pursuant to the provisions of Art. VII, Sec. 14, of the 1974 Louisiana Constitution, the Parish and the Port has the authority to enter in cooperative endeavor agreements to assist in the provision of necessary public services to the citizens of Plaquemines Parish; and

WHEREAS, the Port and Parish realize the need to share and/or use of each other’s assets, resources and personnel to maintain the security and protection of life and property in areas within and adjacent to the jurisdiction of the Port and Plaquemines Parish; and

WHEREAS, the need has been acknowledged and is necessary to add Grass Cutting Services and Grant Writing/Administrative Services to the resources listed in the original Cooperative Endeavor Agreement;

NOW, THEREFORE:

BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT HARBOR & TERMINAL DISTRICT THAT:

SECTION 1

It hereby authorizes Charles Tillotson to amend the current Cooperative Endeavor Agreement with the Plaquemines Parish Government for the sharing and/or use of each other's assets, resources and personnel to maintain the security and protection of life and property in areas within the jurisdiction of the Port and Plaquemines Parish; and to include cutting grass and grant writing/administrative services.

SECTION 2

The Secretary of this Council is hereby authorized and directed to immediately certify and release this Resolution and that Parish employees and officials are authorized to carry out the purposes of this Resolution, both without further reading and approval by the Plaquemines Parish Council.

WHEREUPON, in open session the above Ordinance was read and considered section by section and as a whole.

Commissioner McCarty seconded the motion to adopt the Ordinance.

The foregoing Ordinance having been submitted to a vote, the vote resulted as follows:

YEAS: Commissioners Tyronne Edwards, Brian Champagne, Chris Schulz, Stuart J. Guey, Patricia McCarty, Ronnie Newsom, Carlton M. LaFrance, Sr., Mitch Jurisich, and Mark Cognevich

NAYS: None

ABSENT: None

PRESENT BUT NOT VOTING: None

And the Ordinance was adopted on this the 10th day of October, 2024.

RESOLUTION NO. 24-297

On motion of Commissioner Champagne, seconded by Commissioner McCarty, and on roll call all members present and voting "YES", the following Resolution was adopted:

A Resolution adopting the new Civil Service Employee Handbook for the Plaquemines Port Harbor & Terminal District's Policies and Procedures; and otherwise to provide with respect thereto.

DIGEST: Since the separation of the Port from the Parish Government, some of the Civil Service Rules and Regulations are not in alignment with the duties and workflow of the Port. This handbook does not circumvent the Civil Service Rules but complies with them. *The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution.*

WHEREAS, the Port engaged the assistance of Breazeale, Sachse & Wilson, LLP., attorneys with expertise in Civil Service matters;

NOW THEREFORE:

BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT hereby adopts the attached Port Employee Handbook.

BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT it does hereby authorize the Executive Director of the Plaquemines Port Harbor & Terminal District to amend and update the attached policies as may be needed keeping within the laws of the State of Louisiana.

BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT the Secretary of this Council is hereby authorized and directed to immediately certify and release this Resolution and that Port employees and officials are authorized to carry out the purposes of this Resolution, both without further reading and approval by the Plaquemines Parish Council.

RESOLUTION NO. 24-298

On motion of Commissioner Champagne, seconded by Commissioner Jurisich, and on roll call all members present and voting "YES", the following Resolution was adopted:

A Resolution authorizing the Plaquemines Port, Harbor & Terminal District, in accordance with the Louisiana Department of Transportation and Development, to advertise for the construction for Phase II of the Alliance Booster Station: Feedline Extension; and otherwise to provide with respect thereto.

DIGEST: The Port seeks permission to advertise bids for the feedline extension of the Alliance Booster Station project through Kyle Associates LLC and commit to handling all aspects, including engineering services. The feedline extension stretches from Deer Range to the Port Sulphur Water Treatment Plant. This will allow the project to progress simultaneously with its other phases. *The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution.*

WHEREAS, Plaquemines Port Harbor & Terminal District has submitted an application for funding of the Alliance Water Booster Station and Feed Lines Phase II port improvement project under the Port Construction and Development Priority Program; and

WHEREAS, the State's share of the project funds has been made available and the Plaquemines Port Harbor & Terminal District has available its local matching share of the project funds in an amount of not less than ten (10%) percent; and

WHEREAS, at the request of this Plaquemines Port Harbor & Terminal District, Kyle & Associates, LLC has prepared plans and specifications for said project, which plans and specifications are designated by State Project No. H.015656; and

WHEREAS, this Plaquemines Port Harbor & Terminal District has reviewed the plans, specifications and cost estimate and has submitted them to the Department of Transportation and Development. The Plaquemines Port Harbor & Terminal District will accept the final plans and specifications contingent on the Department of Transportation and Development's final approval inasmuch as they comply with the requirements of the Port Construction and Development Priority Program; and

WHEREAS, all necessary servitudes, rights-of-way, spoil disposal areas, rights of ingress and egress and the means thereof have been acquired by this Plaquemines Port Harbor & Terminal District, and the titles thereto are valid and indefeasible; and

WHEREAS, this Plaquemines Port Harbor & Terminal District has obtained all necessary

permits required for the construction of this project; and

WHEREAS, Plaquemines Port Harbor & Terminal District has agreed to accomplish all necessary utilities, fence and other facilities relocations and alterations made necessary by this project; and

WHEREAS, the Official Journal for the Plaquemines Port Harbor & Terminal District is The Plaquemines Gazette, whose mailing address is PO Box 700, Belle Chasse, LA 70037, and whose telephone number is (504) 392-1619; and

WHEREAS, this Plaquemines Port Harbor & Terminal District desires to advertise for competitive bids, in accordance with LRS 38:2212, et seq., for the award of a contract in the name of the Plaquemines Port Harbor & Terminal District, and furnish engineering services during the progress of the work;

NOW, THEREFORE:

BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT in Regular session assembled on this 10th day of October 2024, that the Department of Transportation and Development be and hereby is requested to authorize the Plaquemines Port Harbor & Terminal District to advertise for competitive bids in accordance with LRS 38:2212, et seq., for the award of a contract in the name of Plaquemines Port Harbor & Terminal District, covering the aforesaid improvements.

BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT the Department of Transportation and Development be and hereby is assured that all necessary servitudes, rights-of-way, rights of ingress and egress and the means thereof have been obtained by Plaquemines Port Harbor & Terminal District, and the titles thereto are valid and indefeasible and Plaquemines Port Harbor & Terminal District expressly agrees to defend any action for the failure of any servitude, right-of-way, right of ingress or egress, and Plaquemines Port Harbor & Terminal District does hereby assume complete responsibility for providing engineering services during construction and the maintenance and upkeep of the project after construction.

BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT the Department of Transportation and Development be and hereby is assured that all required permits have been obtained by Plaquemines Port Harbor & Terminal District.

BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT the Department of Transportation and Development be and hereby is assured that Plaquemines Port Harbor & Terminal District has available its local matching funds in an amount not less than ten (10%) percent of the total project cost to insure construction of this project.

BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT hereby does assume complete responsibility for all utilities, fence, and other facilities relocations and alterations made necessary by this project.

BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT hereby save and hold harmless the Department of Transportation and Development against any loss or damage of any kind incident to or occasioned by Activities undertaken in pursuance of this agreement and expressly agrees to defend any suit brought against the Department of Transportation & Development, and pay any judgment which

may result from said suit as it relates to this project.

**RESOLUTION REQUESTING AUTHORITY TO ADVERTISE with Contingency
Port responsible for engineering**

STATE PROJECT NO H.015656
PARISH OF PLAQUEMINES

RESOLUTION NO. 24-299

Plaquemines Port Harbor & Terminal District

WHEREAS, Plaquemines Port Harbor & Terminal District has submitted an application for funding of the Alliance Water Booster Station and Feed Lines Phase II port improvement project under the Port Construction and Development Priority Program; and

WHEREAS, the State's share of the project funds has been made available and the Plaquemines Port Harbor & Terminal District has available its local matching share of the project funds in an amount of not less than ten (10%) percent; and

WHEREAS, at the request of this Plaquemines Port Harbor & Terminal District, Kyle & Associates, LLC has prepared plans and specifications for said project, which plans and specifications are designated by State Project No. H.015656; and

WHEREAS, this Plaquemines Port Harbor & Terminal District has reviewed the plans, specifications and cost estimate and has submitted them to the Department of Transportation and Development. The Plaquemines Port Harbor & Terminal District will accept the final plans and specifications **contingent** on the Department of Transportation and Development's final approval inasmuch as they comply with the requirements of the Port Construction and Development Priority Program; and

WHEREAS, all necessary servitudes, rights-of-way, spoil disposal areas, rights of ingress and egress and the means thereof have been acquired by this Plaquemines Port Harbor & Terminal District, and the titles thereto are valid and indefeasible; and

WHEREAS, this Plaquemines Port Harbor & Terminal District has obtained all necessary permits required for the construction of this project; and

WHEREAS, Plaquemines Port Harbor & Terminal District has agreed to accomplish all necessary utilities, fence and other facilities relocations and alterations made necessary by this project; and

WHEREAS, the Official Journal for the Plaquemines Port Harbor & Terminal District is The Plaquemines Gazette, whose mailing address is PO Box 700, Belle Chasse, LA 70037, and whose telephone number is (504) 392-1619; and

WHEREAS, this Plaquemines Port Harbor & Terminal District desires to advertise for competitive bids, in accordance with LRS 38:2212, et seq., for the award of a contract in the name of the Plaquemines Port Harbor & Terminal District, and furnish engineering services during the progress of the work.

NOW, THEREFORE, BE IT RESOLVED by the Plaquemines Port Harbor & Terminal District, in Regular session assembled on this 10th day of October, 2024, that the Department of Transportation and Development be and hereby is requested to authorize the Plaquemines Port Harbor & Terminal District to advertise for competitive bids in accordance with LRS 38:2212, et seq., for the award of a contract in the name of Plaquemines Port Harbor & Terminal District, covering the aforesaid improvements.

BE IT RESOLVED that the Department of Transportation and Development be and hereby is assured that all necessary servitudes, rights-of-way, rights of ingress and egress and the means thereof have been obtained by Plaquemines Port Harbor & Terminal District, and the titles thereto are valid and indefeasible and Plaquemines Port Harbor & Terminal District expressly agrees to defend any action for the failure of any servitude, right-of-way, right of ingress or egress, and Plaquemines Port Harbor & Terminal District does hereby assume complete responsibility for providing engineering services during construction and the maintenance and upkeep of the project after construction.

BE IT RESOLVED that the Department of Transportation and Development be and hereby is assured that all required permits have been obtained by Plaquemines Port Harbor & Terminal District.

BE IT RESOLVED that the Department of Transportation and Development be and hereby is assured that Plaquemines Port Harbor & Terminal District has available its local matching funds in an amount not less than ten (10%) percent of the total project cost to insure construction of this project.

BE IT RESOLVED that Plaquemines Port Harbor & Terminal District will and hereby does assume complete responsibility for all utilities, fence, and other facilities relocations and alterations made necessary by this project.

BE IT RESOLVED THAT Plaquemines Port Harbor & Terminal District does hereby save and hold harmless the Department of Transportation and Development against any loss or damage of any kind incident to or occasioned by Activities undertaken in pursuance of this agreement and expressly agrees to defend any suit brought against the Department of Transportation & Development, and pay any judgment which may result from said suit as it relates to this project.

ORDINANCE NO. 24-197

The following Ordinance was offered by Commissioner Champagne who moved its adoption:

An Ordinance authorizing Charles D. Tillotson, Executive Director of the Plaquemines Port Harbor and Terminal District, to enter into an agreement with IEM to enhance the Port's Security Plan; and otherwise to provide with respect thereto.

DIGEST: Plaquemines Port Harbor and Terminal District requires an update to its Port Security Plan and vessels' standard operating procedures. This update will include industry best practices and a port vulnerability assessment. *The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution.*

WHEREAS, IEM International, Inc. (IEM) offers the Port access to well-trained emergency management professionals led by a project management team dedicated to technical excellence and transparent, accountable, and ethical leadership. IEM is the largest woman-owned emergency management company in the world; and

WHEREAS, the total cost to the Port is \$75,000 which is budgeted for in the professional services line items;

NOW, THEREFORE;

BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT HARBOR & TERMINAL DISTRICT THAT:

SECTION 1

It hereby authorizes Charles D. Tillotson to enter into an agreement with IEM to enhance the Port's Security Plan and vessels' operating procedures.

SECTION 2

The Secretary of this Council is hereby authorized and directed to immediately certify and release this Ordinance and that Port employees and officials are authorized to carry out the purposes of this Ordinance, both without further reading and approval by the Plaquemines Parish Council.

WHEREUPON, in open session the above Ordinance was read and considered section by section and as a whole.

Commissioner McCarty seconded the motion to adopt the Ordinance.

The foregoing Ordinance having been submitted to a vote, the vote resulted as follows:

YEAS: Commissioners Tyrone Edwards, Brian Champagne, Chris Schulz, Stuart J. Guey, Patricia McCarty, Ronnie Newsom, Carlton M. LaFrance, Sr., Mitch Jurisich, and Mark Cognevich

NAYS: None

ABSENT: None

PRESENT BUT NOT VOTING: None

And the Ordinance was adopted on this the 10th day of October, 2024.

Commissioner Champagne offered changes to Item 6g.

ORDINANCE NO. 24-198

The following Ordinance was offered by Commissioner Champagne who moved its adoption:

An Ordinance authorizing Charles D. Tillotson, Executive Director of the Plaquemines Port Harbor and Terminal District, to issue Task Order No. 6.1 for Lanier & Associates to provide property boundary and topographic surveys for the Popich building; and otherwise to provide with respect thereto.

DIGEST: Plaquemines Port Harbor and Terminal District requires a change order to Task Order 6 – Administration Building Renovations by adding missing survey work to the original scope provided by Lanier Associates. *The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution.*

WHEREAS, Lanier and Associates Consulting Engineers on behalf of Plaquemines Port Harbor and Terminal District will add property boundary and topographic surveys to the renovation services; and

WHEREAS, the total cost to the Port is \$10,900 which is budgeted for in the professional services line item;

NOW, THEREFORE;

BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT:

SECTION 1

It hereby authorizes Charles D. Tillotson to issue Task Order No. 6.1 to Lanier and Associates Consulting Engineers for the process to begin immediately.

SECTION 2

The Secretary of this Council is hereby authorized and directed to immediately certify and release this Ordinance and that Port employees and officials are authorized to carry out the purposes of this Ordinance, both without further reading and approval by the Plaquemines Parish Council.

Commissioner Newsom seconded the motion to adopt the Ordinance.

The foregoing Ordinance having been submitted to a vote, the vote resulted as follows:

YEAS: Commissioners Tyronne Edwards, Brian Champagne, Chris Schulz, Stuart J. Guey, Patricia McCarty, Ronnie Newsom, Carlton M. LaFrance, Sr., Mitch Jurisich, and Mark Cognevich

NAYS: None

ABSENT: None

PRESENT BUT NOT VOTING: None

And the Ordinance was adopted on this the 10th day of October, 2024.

ORDINANCE NO. 24-199

The following Ordinance was offered by Commissioner Champagne who moved its adoption:

An Ordinance approving and authorizing Charles D. Tillotson, Port Executive Director, to enter into a master services agreement with Kyle Associates, LLC for the Pointe a la Hache Access Road project and other services on a task order basis; and otherwise to provide with respect thereto.

DIGEST: The Port wishes to enter a master services agreement with Kyle Associate, LLC from the Pointe a la Hache Ferry landings access roads funded by the RAISE grant and additional utility services on a task order basis. *The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution.*

WHEREAS, Resolution No. 24-256 extended the Engineering/Consulting Agreement with Kyle Associates, LLC. for the Alliance Booster Station project; and

WHEREAS, the total cost to the Port is \$140,000 for the access road project; and

WHEREAS, all additional work will be on a task order basis and subject to Board approval;

NOW, THEREFORE;

BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT HARBOR & TERMINAL DISTRICT THAT:

SECTION I

The 2024 Port, Harbor, and Terminal District, Operating Expenditure Budget, General Operations Division is amended by appropriating \$140,000 from the Port, Harbor and Terminal District unrestricted fund balance as follows:

Fund: 445 Port, Harbor & Terminal			
Dept/Div: 490-2460 General Operations Division			
Object	Description	Inc/Dec	Amendment
532.601	Prof Services- Planning and Engineering	Inc	\$140,000

SECTION 2

The Secretary of this Council is hereby authorized and directed to immediately certify and release this Ordinance and that Port employees and officials are authorized to carry out the purposes of this Ordinance, both without further reading and approval by the Plaquemines Parish Council.

WHEREUPON, in open session the above Ordinance was read and considered section by section and as a whole.

Commissioner Jurisich seconded the motion to adopt the Ordinance.

The foregoing Ordinance having been submitted to a vote, the vote resulted as follows:

YEAS: Commissioners Tyronne Edwards, Brian Champagne, Chris Schulz, Stuart J. Guey, Patricia McCarty, Ronnie Newsom, Carlton M. LaFrance, Sr., Mitch Jurisich and Mark Cognevich

NAYS: None

ABSENT: None

PRESENT BUT NOT VOTING: None

And the Ordinance was adopted on this the 10th day of October, 2024.

RESOLUTION NO. 24-300

On motion of Commissioner Champagne, seconded by Commissioner Guey, and on roll call all members present and voting “YES”, the following Resolution was adopted:

A Resolution to authorize Administrators be listed on all Port bank accounts and credit cards; and otherwise to provide with respect thereto.

DIGEST: The Port needs to update the signatories on the Port bank accounts and credit cards and remove personnel no longer employed by the Port. *The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution.*

WHEREAS, Regions Bank requests that the governing authority of the Plaquemines Port Harbor & Terminal District authorize Administrators be listed on all of the Port bank and credit card accounts to authorize changes such as change of address and resolve issues on the accounts; and

WHEREAS, it is requested that Charles D. Tillotson, Executive Director, Christie Nielsen, Director of Administration, Jalen Brown, Director of Security & Vessels, and Angelina Vicknair, Director of Communications be authorized as Administrators of the Regions bank and credit card accounts;

NOW, THEREFORE:

BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT it hereby authorizes the Port Executive Director, Charles D. Tillotson, Christie Nielsen, Director of Administration, Jalen Brown, Director of Security & Vessels, and Angelina Vicknair, Director of Communications to administer account changes with Regions Bank and sign any and all documents necessary to carry out the purposes of this Resolution.

BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT the Secretary of this Council is hereby authorized and directed to immediately certify and release this Resolution and that Port employees and officials are authorized to carry out the purposes of this Resolution, both without further reading and approval by the Plaquemines Parish Council.

RESOLUTION NO. 24-301

On motion of Commissioner Champagne, seconded by Commissioner McCarty, and on roll call all members present and voting “YES”, the following Resolution was adopted:

A Resolution authorizing the Executive Director of the Plaquemines Port Harbor & Terminal District to advertise a Request for Proposals for Grass Cutting Services for the Port and adjacent properties; and otherwise to provide with respect thereto.

Digest: The PPHTD wishes to advertise a RFP for Grass Cutting Services to maintain the Port properties and adjacent properties throughout the Parish. *The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution.*

WHEREAS, the Plaquemines Port does not have the sufficient staff to properly maintain the extensive amount of properties and land to maintain grass cutting; and

WHEREAS, it is the desire of Plaquemines Port Harbor & Terminal District to advertise for Requests for Proposal for Grass Cutting Services for the Port for two (2) years with an option to renew for one additional year;

NOW, THEREFORE:

BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT HARBOR & TERMINAL DISTRICT THAT it hereby authorizes the Executive Director of the Plaquemines Port Harbor & Terminal District to advertise a Request for Proposal for Grass Cutting to maintain the Port properties and adjacent properties in the Parish for a period of two (2) years with an option to renew for one (1) additional year.

BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT HARBOR & TERMINAL DISTRICT THAT the Secretary of this Council is hereby authorized and directed to immediately certify and release this Resolution and that Port employees and officials are authorized to carry out the purposes of this Resolution, both without further reading and approval by the Plaquemines Parish Council.

Commissioner Champagne moved to Agenda Item 8, “Approval of Minutes”. Without objection, so ordered.

RESOLUTION NO. 24-302

On motion of Commissioner Champagne, seconded by Commissioner Newsom and on roll call all were members present and voting “YES”, the following Resolution was adopted:

BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT it hereby approves the minutes of the September 26, 2024, regular Port, Harbor & Terminal District Meeting as recorded by the Secretary of this Council.

BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT the Secretary of this Council is hereby authorized and directed to immediately certify and release this Resolution and that Parish employees and officials are authorized to carry out the purposes of this Resolution.

There being no further business to come before this Council, on motion Commissioner Schulz, seconded by Commissioner Newsom, and on roll call all members present voting “YES, except Commissioner Edwards and Commissioner Schulz who voted “NO”, the meeting adjourned at 6:31 p.m.

Chairman

Secretary

For a full transcript of discussions and presentations a video of this meeting is available for viewing on the Parish website www.plaqueminesparish.com or on YouTube.